



# PRINCE OF PEACE CHRISTIAN PRESCHOOL

February 15, 2018

**Subject: Enrollment Confirmation**

Dear Preschool Parent:

Over the past few years we have experienced quite a fluctuation of students at the beginning of the year; either withdrawing or desiring different class days during the week. This has created uncertainty and difficulty in providing teachers and assistants. For this reason, we have developed a policy that requires confirmation of your child's placement at Prince of Peace Preschool.

**The \$165 registration fee (non-refundable) and this signed confirmation form will reserve your child's place.** If for some reason you withdraw your child from his/her class, you will be required to pay the first half of September's tuition. **Please confirm your child's placement by Monday, July 16, 2018.**

**September tuition for all students is to be paid in full by September 1, 2018.** Tuition payments will be accepted beginning July 16 (office hours are 9am-3pm, Mon-Thurs).

\_\_\_\_\_  
**Child's Name (Please print)**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

Sincerely,

Sue Ricco  
Preschool Director